

# Agenda

Guildford  
Local  
Committee

**We welcome you to  
Guildford Local Committee**  
Your Councillors, Your Community  
and the Issues that Matter to You

## Discussion

- **Local Highways  
Budget 2014/15**
- **Borough-wide On-  
street Parking  
Review**
- **New Wayfinder  
pedestrian routes**



## Venue

**Location:** Guildford Borough  
Council GU2 4BB

**Date:** Wednesday, 11  
December 2013

**Time:** 7.00 pm

# You can get involved in the following ways

# Get involved

## ***Ask a question***

If there is something you wish know about how your council works or what it is doing in your area, you can ask the local committee a question about it. Most local committees provide an opportunity to raise questions, informally, up to 30 minutes before the meeting officially starts. If an answer cannot be given at the meeting, they will make arrangements for you to receive an answer either before or at the next formal meeting.

## ***Write a question***

You can also put your question to the local committee in writing. The committee officer must receive it a minimum of 4 working days in advance of the meeting.

When you arrive at the meeting let the committee officer (detailed below) know that you are there for the answer to your question. The committee chairman will decide exactly when your answer will be given and may invite you to ask a further question, if needed, at an appropriate time in the meeting.

## ***Sign a petition***

If you live, work or study in Surrey and have a local issue of concern, you can petition the local committee and ask it to consider taking action on your behalf. Petitions should have at least 30 signatures and should be submitted to the committee officer 2 weeks before the meeting. You will be asked if you wish to outline your key concerns to the committee and will be given 3 minutes to address the meeting. Your petition may either be discussed at the meeting or alternatively, at the following meeting.

## **Thank you for coming to the Local Committee meeting**

Your Partnership officer is here to help. If you would like to talk about something in today's meeting or have a local initiative or concern please contact them through the channels below.

Email: [carolyn.anderson@surreycc.gov.uk](mailto:carolyn.anderson@surreycc.gov.uk)

Tel: 01483 517336



**SURREY**  
COUNTY COUNCIL

### **Surrey County Council Appointed Members**

Mr Mark Brett-Warburton, Guildford South East (Chairman)  
Mr W D Barker OBE, Horsleys (Vice-Chairman)  
Mr Graham Ellwood, Guildford East  
Mr David Goodwin, Guildford South West  
Mr George Johnson, Shalford  
Mrs Marsha Moseley, Ash  
Mrs Pauline Searle, Guildford North  
Mr Keith Taylor, Shere  
Mrs Fiona White, Guildford West  
Mr Keith Witham, Worplesdon


### **Borough Council Appointed Members**

Cllr Mark Chapman, Westborough  
Cllr Monika Juneja, Burpham  
Cllr Nigel Manning, Ash Vale  
Cllr Bob McShee, Worplesdon  
Cllr James Palmer, Shalford  
Cllr Tony Phillips, Onslow  
Cllr Caroline Reeves, Friary and St Nicolas  
Cllr Tony Rooth, Pilgrims  
Cllr David Wright, Tillingbourne  
Cllr Stephen Mansbridge, Ash South & Tongham

Chief Executive  
**David McNulty**

			
Mr Mark Brett-Warburton (Chairman)  Guildford South East	<b>Mr WD Barker OBE</b> (Vice-Chairman)  Horsleys	Mr Graham Ellwood  Guildford East	Mr David Goodwin  Guildford South East
			
Mr George Johnson  Shalford	<b>Mrs Marsha Moseley</b>  Ash	Mrs Pauline Searle  Guildford North	Mr Keith Taylor  Shere
		 <b>SURREY</b> COUNTY COUNCIL  <b>Local Committee (GUILDFORD)</b>  <b>County Councillors 2013-17</b>	
Mrs Fiona White  Guildford West	Mr Keith Witham  Worplesdon		

For councillor contact details, please contact Carolyn Anderson, Community Partnership and Committee Officer ([carolyn.anderson@surreycc.gov.uk](mailto:carolyn.anderson@surreycc.gov.uk) / 01483 517336)

			
Cllr Mark Chapman  Westborough	<b>Cllr <i>Monika Juneja</i></b>  Burpham	Cllr Nigel Manning  Ash Vale	Cllr Stephen Mansbridge  Ash South & Tongham
			
Cllr Bob McShee  Worplesdon	<b>Cllr <i>James Palmer</i></b>  Shalford	<b>Cllr <i>Tony Phillips</i></b>  Onslow	Cllr Caroline Reeves  Friary & St Nicolas
		 <b>GUILDFORD BOROUGH</b>  <b>Local Committee (GUILDFORD)</b>  <b>Borough Council Members 2013-14</b>	
Cllr Tony Rooth  Pilgrims	Cllr David Wright  Tillingbourne		

For councillor contact details, please contact Carolyn Anderson, Community Partnership and Committee Officer ([carolyn.anderson@surreycc.gov.uk](mailto:carolyn.anderson@surreycc.gov.uk) / 01483 517336)

**If you would like a copy of this agenda or the attached papers in another format, e.g. large print, Braille, or another language please either call Carolyn Anderson on 01483 517336 or write to the Community Partnerships Team at Surrey County Council, Old Millmead House, Millmead, Guildford, GU2 4BB or [carolyn.anderson@surreycc.gov.uk](mailto:carolyn.anderson@surreycc.gov.uk)**

**This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.**

**GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS**

Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting and may request a copy and transcript of any recording made.

## **1 CHAIRMAN'S ANNOUNCEMENTS**

To receive any Chairman's announcements.

## **2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence.

## **3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

## **4 MINUTES OF PREVIOUS MEETING**

(Pages 1 - 28)

To approve the Minutes of the meeting held on 18 September 2013 as a correct record.

## **5 PETITIONS**

To receive any petitions in accordance with Standing Order 68. An officer response will be provided to each petition.

i) To introduce appropriate "slow down" signage plus traffic calming measures in Glaziers Lane, Normandy in order to improve safety for road users and local pedestrians

ii) To slow down through traffic in Merrow Wood

iii) For Surrey County Council to adopt a 20mph speed limit in the follow streets:

Queen Eleanors Road, Elmside, Thorn Bank, Friars Gate, Curling Vale, Litchfield Way, Vicarage Gate, The Square, Orchard Road, Bannisters Road, Hedgeway, East Meads, West Meads, Ellis Avenue, Powell Close and Wilderness Road

**5a PETITION RESPONSE**

(Pages 29 - 32)

To provide Members with an Officer response to a petition previously submitted to the Local Committee.

i) To close Walnut Tree Close/Woodbridge Meadows to through traffic, reverting them to no-through roads

**6 PUBLIC QUESTION TIME**

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 69.

**7 MEMBER QUESTION TIME**

To receive any written questions from Members under Standing Order 47.

**8 GUILDFORD PARTNERSHIPS ANNUAL REPORT**

(Pages 33 - 54)

The Local Committee takes an active interest and participation in partnership work within the borough and in particular in our priority places. Members of the Local Committee are nominated to act as representatives on a number of key partnerships. This report provides an overview of the activities of those partnerships during the past year and a round-up of partnership work in the borough which has been supported by the Community Partnerships Team.

**9 GUILDFORD ON-STREET PARKING REVIEW - SCOPING REPORT FOR NON-CPZ REVIEW**

(Pages 55 - 74)

This report presents the parking issues that have been raised about locations outside the Guildford town controlled parking zone (the non-CPZ area). This report recommends the scope of the review and recommends the next steps.

It also details the formal representations received resulting from the recent advertisement of proposals near the railway level crossing in Sample Oak Lane and Dorking Road, Chilworth are reported and the next steps recommended.

**10 LOCAL SUSTAINABLE TRANSPORT FUND UPDATE**

(Pages 75 - 92)

Surrey County Council was successful in securing an award of £14.3 million in grant funding from the Department for Transport (DfT) Local Sustainable Transport Fund (LSTF). This was in addition to the award of £3.9 million LSTF Key Component.

Both grants are for the period up to 31 March 2015 and jointly form the Surrey TravelSMART programme. As part of this programme a total of £10.789 million has been allocated for sustainable travel improvements in Guildford.

This report notes the progress made with the programme to date and seeks approval for the design of the Wayfinder map project.

**11 HIGHWAYS UPDATE**

(Pages 93 - 100)

This report provides an update on the 2013/14 programme of minor highway works funded by this committee as well as Section 106



(developer funded) and Casualty Reduction Group (CRG) schemes.

**12 HIGHWAYS BUDGET 2014/15**

(Pages 101 -  
106)

The Local Committee is asked to approve the budget allocations for 2014/15. The Transportation Task Group (TTG) that advises this committee met 18 November to consider how the expected 2014/15 budget allocation could be allocated and the proposals of the group are included in this report.

**13 FORWARD PROGRAMME**

(Pages 107 -  
110)

To receive the committee's Forward Programme.